



**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 525
LOS ANGELES, CALIFORNIA 90012-3873
PHONE: (213) 974-8301 FAX: (213) 626-5427

WENDY L. WATANABE
AUDITOR-CONTROLLER

MARIA M. OMS
CHIEF DEPUTY

ASST. AUDITOR-CONTROLLERS

ROBERT A. DAVIS
JOHN NAIMO
JUDI E. THOMAS

August 28, 2009

TO: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

FROM: Wendy L. Watanabe
Auditor-Controller

A handwritten signature in blue ink, reading "Wendy L. Watanabe", is written over the printed name and title.

SUBJECT: **GROUP HOME PROGRAM MONITORING REPORT – EGGLESTON
YOUTH CENTER – EMANCIPATION HOUSE, MAIN SITE AND
TRANSITIONAL GROUP HOMES**

We have completed a review of Emancipation House, Main Site and Transitional Group Homes (Group Home or Agency) operated by Eggleston Youth Center. Each Group Home contracts with the Department of Children and Family Services (DCFS) and the Probation Department.

Emancipation House and Transitional House Group Homes are each six-bed facilities, which provide care for boys ages 13-17 years who exhibit behavioral, social and emotional difficulties. At the time of the monitoring visit, Emancipation House Group Home was providing services for six DCFS children and Transitional House Group Home was providing services for six Probation children.

Main Site Group Home is a 34-bed facility, which provides care for boys ages 13-17 years who exhibit behavioral, social and emotional difficulties. At the time of the monitoring visit, Main Site Group Home was providing services for 32 Probation children.

All three Group Homes are located in the First District.

Scope of Review

The purpose of our review is to determine whether the Agency is providing the services as outlined in their Program Statement. In addition, the review covers basic child safety and licensing issues and includes an evaluation of the Agency's Program Statement, internal policies and procedures, child case records, employee records, a facility inspection and interviews with children placed in the Group Home at the time of the review. Interviews with children are designed to obtain their perspectives on the program services provided by the Agency and to ensure adherence to the Foster Youth Bill of Rights.

Summary of Findings

Generally, the Agency is providing the services as outlined in their Program Statement, except for a few deficient areas. Specifically, all three Group Homes need to clean, repair and replace various items throughout the facilities.

Attached is a detailed report of the review.

Review of Report

We discussed our report with the Agency's management. In response to the recommendations made in the report, the Agency's management completed a corrective action plan (attached) which we approved. We thank the management and staff for their cooperation during our review.

If you have any questions, please contact me or have your staff contact Don Chadwick at (213) 253-0301.

WLW:MMO:JET:DC:AA:sj

Attachment

c: William T Fujioka, Chief Executive Officer
Patricia S. Ploehn, Director, DCFS
Ted Myers, Chief Deputy Director, DCFS
Susan Kerr, Senior Deputy Director, DCFS
Robert B. Taylor, Chief Probation Officer
Ruby Brown, President, Eggleston Youth Center, Incorporated
Michael Graham, Executive Director, Eggleston Youth Center, incorporated
Public Information Office
Audit Committee

**Eggleston Youth Center
Emancipation House Group Home
Baldwin Park, California 91706
License Number: 191592649
Rate Classification Level: 11**

I. Facility and Environment

Method of assessment – Observation

Comments:

Emancipation House Group Home is located in a residential community. The exterior of the Group Home is adequately maintained. The back yard is clean and adequately landscaped. However, the front entry walkway is dirty.

The interior of the Group Home is adequately maintained. The common quarters are neat, there is adequate furniture and lighting, and the Group Home provides a home-like environment. However, the sofa in the day room and the kitchen cabinets are dirty. In addition, the grout around the toilet is dirty in bathroom one and the caulking is damaged and dirty around the shower door in bathroom two.

Children's bedrooms are well maintained. The rooms are clean and orderly and have age-appropriate personalized decorations. There is adequate furniture, lighting and storage space. Window coverings and window screens are in good repair. The mattresses are comfortable, the beds all have a full complement of linens, and children's sleeping arrangements are appropriate.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

Recommendations

1. Eggleston Youth Center management:

- a. Clean the entry walkway.**
- b. Clean the sofa in the day room.**
- c. Clean the kitchen cabinets.**
- d. Clean the grout around the toilet in bathroom one.**

- e. Clean and repair the damaged caulking around the shower door in bathroom two.

II. Program Services

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement. Case files reflect adequate documentation to show that children are receiving treatment services.

The treatment team develops and implements the Needs and Services Plans (NSPs) with input from the child. The NSPs are current, comprehensive and include short and long term goals.

Recommendation

None.

III. Educational and Emancipation Services

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

Children are attending school. Children are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help and survival skills. Children are also provided with opportunities to participate in emancipation and vocational programs as appropriate.

Recommendation

None.

IV. Recreation and Activities

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment and social activities in which they have an interest. The Group Home provides transportation to and from the activities.

Recommendation

None.

V. Psychotropic Medication

Method of assessment – Review of relevant documents

Comments:

According to the Agency's management, there are currently no children taking psychotropic medications. This information is appropriately documented. Children are also aware of their right to refuse medication.

Recommendation

None.

VI. Personal Rights

Method of assessment – Interviews with children

Sample size: Two

Comments:

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff and report that the staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail and have private visitors. Children attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks. Children also receive voluntary medical, dental and psychiatric care.

Recommendation

None.

VII. Clothing and Allowance

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

The Group Home provides appropriate clothing, items of necessity and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

The Group Home provides children with the required minimum weekly allowance. Children spend their allowances as they choose.

The Group Home provides children with adequate personal care items. Children are also encouraged and assisted in creating and maintaining photo albums/life books.

Recommendation

None.

VIII. Personnel Background Checks

Method of assessment – Review of relevant documents

Sample size: Five

Comments:

The Group Home has obtained the required criminal and child abuse clearances for their employees.

Recommendation

None.

**Eggleston Youth Center
Main Site Group Home
Baldwin Park, California 91706
License Number: 191500940
Rate Classification Level: 11**

I. Facility and Environment

Method of assessment – Observation

Comments:

Main Site Group Home is located in a residential community. The exterior of the Group Home is well maintained. The front and back yards are clean and adequately landscaped.

The interior of the Group Home is adequately maintained. The common quarters are neat and clean, there is adequate furniture and lighting, and the Group Home provides a home-like environment. However, in the Orientation house, there is writing on the overhead light cover in bedroom one and a broken floor tile in the dining room.

Children's bedrooms are well maintained. The rooms are clean and orderly and have age-appropriate personalized decorations. There is adequate furniture, lighting and storage space. Window coverings and window screens are in good repair. The mattresses are comfortable, and the beds all have a full complement of linens. Children's sleeping arrangements are appropriate.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

Recommendations

1. Eggleston Youth Center management:

- a. Remove the writing on the overhead light cover in bedroom one of the Orientation House.**
- b. Repair the broken floor tile in the dining room of the Orientation House.**

II. Program Services

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement. Case files reflect adequate documentation to show that children are receiving treatment services.

The treatment team develops and implements the Needs and Services Plans (NSPs) with input from the child. The NSPs are current, comprehensive and include short and long term goals.

Recommendation

None.

III. Educational and Emancipation Services

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

Children are attending school. Children are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help and survival skills. Children are also provided with opportunities to participate in emancipation and vocational programs as appropriate.

Recommendation

None.

IV. Recreation and Activities

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment and social activities in which they have an interest. The Group Home provides transportation to and from the activities.

Recommendation

None.

V. Psychotropic Medication**Method of assessment – Review of relevant documents****Comments:**

Children have current court authorizations for psychotropic medication. Documentation confirms that children are routinely seen by the prescribing psychiatrist.

Children are informed about their psychotropic medication and are aware of their right to refuse medication. Medication distribution logs are properly maintained.

Recommendation

None.

VI. Personal Rights**Method of assessment – Interviews with children**

Sample size: Two

Comments:

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff and report that the staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail and have private visitors. Children attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks. Children also receive voluntary medical, dental and psychiatric care.

Recommendation

None.

VII. Clothing and Allowance

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

The Group Home provides appropriate clothing, items of necessity and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

The Group Home provides children with the required minimum weekly allowance. Children spend their allowances as they choose.

The Group Home provides children with adequate personal care items. Children are also encouraged and assisted in creating and maintaining photo albums/life books.

Recommendation

None.

VIII. Personnel Background Checks

Method of assessment – Review of relevant documents

Sample size: Twenty-eight

Comments:

The Group Home has obtained the required criminal and child abuse clearances for their employees.

Recommendation

None.

**Eggleston Youth Center
Transitional Group Home
Baldwin Park, California 91706
License Number: 191590894
Rate Classification Level: 11**

I. Facility and Environment

Method of assessment – Observation

Comments:

Transitional Group Home is located in a residential community. The exterior of the Group Home is well maintained. The front and back yards are clean and adequately landscaped.

The interior of the Group Home is adequately maintained. The common quarters are neat, there is adequate furniture and lighting, and the Group Home provides a home-like environment. However, in the kitchen, the window blind is damaged, the cupboard doors are worn, two burners on the stove do not work properly and the fan over the stove is damaged. In addition, the showers in bathrooms one and two are dirty and the shelves in the medicine cabinet in bathroom one are dirty.

Children's bedrooms are adequately maintained. The rooms are clean and orderly and have age-appropriate personalized decorations. There is adequate furniture, lighting and storage space. Window coverings and window screens are in good repair. The mattresses are comfortable, the beds all have a full complement of linens, and children's sleeping arrangements are appropriate. However, the entry door is damaged in bedroom one.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

Recommendations

1. Eggleston Youth Center management:

- a. Replace the damaged window blind in the kitchen.
- b. Refinish the worn cupboard doors in the kitchen.
- c. Repair the two burners on the kitchen stove.

- d. Replace or repair the damaged fan over the stove.
- e. Clean the showers in bathrooms one and two.
- f. Clean the shelves in the medicine cabinet in bathroom one.
- g. Replace the damaged entry door in bedroom one.

II. Program Services

Method of assessment – Review of relevant documents and interviews

Sample size: Seven

Comments:

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement. Case files reflect adequate documentation to show that children are receiving treatment services.

The treatment team develops and implements the Needs and Services Plans (NSPs) with input from the child. The NSPs are current, comprehensive and include short and long term goals.

Recommendation

None.

III. Educational and Emancipation Services

Method of assessment – Review of relevant documents and interviews

Sample size: Seven

Comments:

Children are attending school. Children are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help and survival skills. Children are also provided with opportunities to participate in emancipation and vocational programs as appropriate.

Recommendation

None.

IV. Recreation and Activities**Method of assessment – Review of relevant documents and interviews****Sample size: Seven****Comments:**

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment and social activities in which they have an interest. The Group Home provides transportation to and from the activities.

Recommendation**None.****V. Psychotropic Medication****Method of assessment – Review of relevant documents****Comments:**

Children have current court authorizations for psychotropic medication. Documentation confirms that children are routinely seen by the prescribing psychiatrist.

Children are informed about their psychotropic medication and are aware of their right to refuse medication. Medication distribution logs are properly maintained.

Recommendation**None.****VI. Personal Rights****Method of assessment – Interviews with children****Sample size: Seven****Comments:**

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff and report that the staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail and have private visitors. Children attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks. Children also receive voluntary medical, dental and psychiatric care.

Recommendation

None.

VII. Clothing and Allowance

Method of assessment – Review of relevant documents and interviews

Sample size: Seven

Comments:

The Group Home provides appropriate clothing, items of necessity and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

The Group Home provides children with the required minimum weekly allowance. Children spend their allowances as they choose.

The Group Home provides children with adequate personal care items. Children are also encouraged and assisted in creating and maintaining photo albums/life books.

Recommendation

None.

VIII. Personnel Background Checks

Method of assessment – Review of relevant documents

Sample size: Four

Comments:

The Group Home has obtained the required criminal and child abuse clearances for their employees.

Recommendation

None.

Eggleston Youth Center
Emancipation House Group Home
License Number: 191592649
Corrective Action Plan
County of Los Angeles Department of Auditor Controller
Children's Group Home Ombudsman Division
May 14, 2009

I. Facility and Environment

Recommendation 1.a. Clean the entry walkway.

Status: (Implemented) The entry walkway was cleaned.

Plan to prevent reoccurrence: The House Manager, Ms. Cathy Miller will ensure that staff inspect the walkway daily and clean it as needed.

Person responsible for implementing corrective action plan: Program Director Mr. McDaniel.

Person responsible for monitoring to ensure corrective action remains implemented and is working as intended: Program Director, Mr. McDaniel.

Recommendation 1.b. Clean the sofa in the day room.

Status: (Implemented) The sofa in the day room was discarded.

Plan to prevent reoccurrence: The House Manager Ms. Cathy Miller will inspect the furniture weekly and ensure that they are cleaned.

Person responsible for implementing corrective action plan: Program Director Mr. McDaniel.

Person responsible for monitoring to ensure corrective action remains implemented and is working as intended: Program Director, Mr. McDaniel.

Recommendation 1.c. Clean the kitchen cabinets.

Status: (Implemented) The kitchen cabinets were cleaned by unit staff.

Plan to prevent reoccurrence: The House Manager, Ms. Cathy Miller will inspect the cabinets daily to ensure that they are cleaned.

Person responsible for implementing corrective action plan: Program Director Mr. McDaniel.

Person responsible for monitoring to ensure corrective action remains implemented and is working as intended: Program Director Mr. McDaniel.

Recommendation 1.d. Clean the grout around the toilet in bathroom one.

Status: (Implemented) The grout around the toilet was cleaned in bathroom one.

Plan to prevent reoccurrence: House manager, Cathy Miller will inspect the toilet area weekly to ensure that it is cleaned as needed.

Person responsible for implementing corrective action plan: Program Director, Mr. McDaniel.

Person responsible for monitoring to ensure corrective action remains implemented and is working as intended: Program Director, Mr. McDaniel.

Recommendation 1.e. Clean and repair the damaged caulking around the shower door in bathroom two.

Status: (Implemented) The area around the shower door in bathroom two was cleaned and re-caulked.

Plan to prevent reoccurrence: House manager Ms. Cathy Miller will inspect the bathroom weekly to ensure that the entire bathroom is clean and that the area around the shower door is caulked appropriately.

Person responsible for implementing corrective action plan: Program Director Mr. McDaniel.

Person responsible for monitoring to ensure corrective action remains implemented and is working as intended: Program Director, Mr. McDaniel.

II. Program Services

There were no recommendations for this section.

III. Educational and Emancipation Services

There were no recommendations for this section.

IV. Recreation and Activities

There were no recommendations for this section.

V. Psychotropic Medication

There were no recommendations for this section.

VI. Personal Rights

There were no recommendations for this section.

VII. Clothing and allowance

There were no recommendations for this section.

VIII. Personnel Background Checks

There were no recommendations for this section.

Executive Director

Michael O Graham

Date

5-14-09

Eggleston Youth Center
Main Site Group Home
License Number: 191500940
Corrective Action Plan
County of Los Angeles Department of Auditor Controller
Children's Group Home Ombudsman Division
May 14, 2009

I. Facility and Environment

Recommendation 1.a. Remove the writing on the overhead light cover in bedroom one of the Orientation House.

Status: (Implemented) The overhead light cover in bedroom one of the Orientation House was removed and replaced with a new cover.

Plan to prevent reoccurrence: Facility supervisor, Mr. John Nelson will inspect the overhead light covers weekly and ensure that they are cleaned.

Person responsible for implementing corrective action plan: Program Director Mr. McDaniel.

Person responsible for monitoring to ensure corrective action remains implemented and is working as intended: Program Director, Mr. McDaniel.

Recommendation 1.b. Repair the broken floor tile in the dining room.

Status: (Implemented) The floor tile in the dining room was repaired. The tile was smoothed out and re-painted.

Plan to prevent reoccurrence: Facility Supervisor, Mr. John Nelson will ensure that repair requests are listed on the Daily Maintenance Log and maintenance staff will ensure that repairs are completed in a timely manner.

Person responsible for implementing corrective action plan: Program Director Mr. McDaniel.

Person responsible for monitoring to ensure corrective action remains implemented and is working as intended: Program Director, Mr. McDaniel.

II. Program Services

There were no recommendations for this section.

III. Educational and Emancipation Services

There were no recommendations for this section.

IV. Recreation and Activities

There were no recommendations for this section.

V. Psychotropic Medication

There were no recommendations for this section.

VI. Personal Rights

There were no recommendations for this section.

VII. Clothing and Allowance

There were no recommendations for this section.

VIII. Personal Background Checks

There were no recommendations for this section.

Executive Director

Michael O. Graham

Date 5-14-09

Eggleston Youth Center
Transitional Group Home
License Number: 191590894
Corrective Action Plan
County of Los Angeles Department of Auditor Controller
Children's Group Home Ombudsman Division
May 14, 2009

1. Facility and Environment

Recommendation 1.a. Replace the damaged window blind in the kitchen.

Status: (Implemented) The window blind in the kitchen was removed and replaced with curtains.

Plan to prevent reoccurrence: The AM House Manager Ms. Lorraine Davis will inspect the curtains weekly to ensure that they are kept clean and in good condition.

Person responsible for implementing corrective action plan: House Supervisor, Ronald Walbrook.

Person responsible for monitoring to ensure corrective action remains implemented and is working as intended: Program Director, Mr. McDaniel.

Recommendation 1.b. Refinish the worn cupboard doors in the kitchen.

Status: (Implemented) Cupboard doors in the kitchen were refinished.

Plan to prevent reoccurrence: The AM House Manager Ms. Lorraine Davis will inspect cupboard doors weekly to make sure that no repairs are needed. Ms. Davis will ensure that repair requests are listed on the Daily Maintenance Log and Maintenance Staff will ensure that repairs are completed in a timely manner.

Person responsible for implementing corrective action plan: House Supervisor Mr. Ronald Walbrook.

Person responsible for monitoring to ensure corrective action remains implemented and is working as intended: Program Director, Mr. McDaniel.

Recommendation 1.c. Repair the two burners on the kitchen stove.

Status: (Implemented) Both burners on the stove were repaired.

Plan to prevent reoccurrence: The AM House Manager Ms. Lorraine Davis will inspect the burners weekly to make sure that they are working appropriately. Ms. Davis will ensure that repair requests are listed on the Daily Maintenance Log and Maintenance Staff will ensure that repairs are completed in a timely manner.

Person responsible for implementing corrective action plan: House Supervisor Mr. Ronald Walbrook.

Person responsible for monitoring to ensure corrective action remains implemented and is working as intended: Program Director, Mr. McDaniel.

Recommendation 1.d. Replace or repair the damaged fan over the stove.

Status: (Implemented) The fan over the stove was replaced.

Plan to prevent reoccurrence: The AM House Manager Ms. Lorraine Davis will ensure that repair requests are listed on the Daily Maintenance Log and Maintenance Staff will ensure that repairs are completed in a timely manner.

Person responsible for implementing corrective action plan: House Supervisor Mr. Ronald Walbrook.

Person responsible for monitoring to ensure corrective action remains implemented and is working as intended: Program Director, Mr. McDaniel.

Recommendation 1.e. Clean the showers in bathrooms one and two.

Status: (Implemented) The showers in both bathrooms were cleaned.

Plan to prevent reoccurrence: The AM House Manager Ms. Lorraine Davis will inspect the showers weekly and ensure that they are cleaned.

Person responsible for implementing corrective action plan: House Supervisor Mr. Ronald Walbrook.

Person responsible for monitoring to ensure corrective action remains implemented and is working as intended: Program Director, Mr. McDaniel.

Recommendation 1.f. Clean the shelves in the medicine cabinet in bathroom one.

Status: (Implemented) The shelves in the medicine cabinet were cleaned.

Plan to prevent reoccurrence: The AM House Manager Ms. Lorraine Davis will inspect the medicine cabinet weekly and ensure that they are cleaned.

Person responsible for implementing corrective action plan: House Supervisor Mr. Ronald Walbrook.

Person responsible for monitoring to ensure corrective action remains implemented and is working as intended: Program Director, Mr. Billy McDaniel.

Recommendation 1.g. Replace the damaged entry door in bedroom one.

Status: (Implemented) The entry door in bedroom one was replaced.

Plan to prevent reoccurrence: The AM House Manager Ms. Lorraine Davis will ensure that repair requests are listed on the Daily Maintenance Log and Maintenance Staff will ensure that repairs are completed in a timely manner.

Person responsible for implementing corrective action plan: House Supervisor Mr. Ronald Walbrook.

Person responsible for monitoring to ensure corrective action remains implemented and is working as intended: Program Director, Mr. McDaniel.

II. Program Services

There were no recommendations for this section.

III. Educational and Emancipation Services

There were no recommendations for this section.

IV. Recreation and Activities

There were no recommendations for this section.

V. Psychotropic Medication

There were no recommendations for this section.

VI. Personal Rights

There were no recommendations for this section.

VII. Clothing and Allowance

There were no recommendations for this section.

VIII. Personnel Background Checks

There were no recommendations for this section.

Executive Director Michael O'Grady

Date 5-14-09